

Procurement Tender Details

(General Documents/Guidelines)

Shree Jain Vidya Prasarak Mandal invites sealed tenders under **TWO-BID SYSTEM** from eligible, registered, and experienced suppliers/manufacturers for procurement of laboratory equipment, instruments, and materials for the SJVPM College of Engineering, D-II Block, Plot No 60 & 61, Acharya Anand Rushi Marg, In-front of Finolex pipes, Chinchwad Pune 411019.

TWO-BID SYSTEM PROCESS:

BID SUBMISSION (TWO SEALED ENVELOPES)

ENVELOPE-I: TECHNICAL BID (No Price Information)

ENVELOPE-II: COMMERCIAL/Financial BID (Price Quotation)

STEP 1: OPEN ENVELOPE-I (Technical Bid) → Evaluate Technical Compliance

STEP 2: OPEN ENVELOPE-II (Commercial Bid) → Only for Technically Qualified Bidders

STEP 3: Award to L1 (Lowest) among Technically Qualified Bidders

GENERAL TENDER INFORMATION

Item	Details
Tender Form Fee	₹5,000 (Non-refundable) per tender
Earnest Money Deposit (EMD)	₹25,000 per tender (Refundable)
Payment Mode	NEFT/RTGS/DD to: Indian Overseas Bank Gokhale Park, Chinchwad Pune 411033
Account No.	SJVPM College Of Engineering 199101000020101
IFSC Code	IOBA0001991
Bid Validity	60 days from submission date
Warranty Period	Minimum 2 years for all equipment
Delivery Period	15 days from work order
Installation & Training	Mandatory (included in price)

Item	Details
Bid Submission Mode	TWO SEALED ENVELOPES (Technical + Commercial)

Tender Submission Address:

Principal

Shri Jain Vidya Prasarak Mandal College of Engineering,
D-II Block, Plot No 60 & 61, In front of Finolex Pipes, Chinchwad Station, Pune 411019.

BID ENVELOPE SPECIFICATIONS

ENVELOPE-I: TECHNICAL BID

Marking: "TECHNICAL BID - [Tender Reference No.] - DO NOT OPEN BEFORE [Date & Time]"

Contents (NO PRICE INFORMATION ALLOWED):

1. Company registration certificate
2. GST registration certificate
3. MSME/Start-up India certificate (if applicable)
4. Experience certificates (minimum 3 similar orders)
5. Product catalogs and technical specifications
6. Test certificates (NABL/ISO 17025 accredited labs)
7. Warranty and after-sales service commitment letter
8. List of spare parts and consumables
9. Installation and training plan
10. Compliance statement to technical specifications
11. Bid security (EMD) - ₹25,000/-

Note: Technical bid must NOT contain any price information. If found, bid will be rejected.

ENVELOPE-II: COMMERCIAL BID

Marking: "COMMERCIAL BID - [Tender Reference No.] - DO NOT OPEN BEFORE [Date & Time]"

Contents:

1. Filled BOQ with unit prices and total prices

2. Price breakdown (basic price, GST, transportation, installation, etc.)
3. Payment terms acceptance
4. Delivery schedule
5. Validity of bid (90 days minimum)
6. Comparative statement format (if required)

Note: Commercial bid will be opened ONLY for bidders who qualify in Technical Bid evaluation.

TWO-BID EVALUATION PROCESS

Stage 1: Technical Bid Evaluation

- Opening of Envelope-I (Technical Bid) on scheduled date 17/08/2026
- Evaluation by Technical Committee
- Bidders scoring minimum 70% technical marks qualify
- Non-qualified bidders: Commercial bid returned unopened

Stage 2: Commercial Bid Evaluation

- Opening of Envelope-II (Commercial Bid) for technically qualified bidders only on dt. 18/08/2026
- L1 (Lowest) bidder recommended for award
- Negotiations (if required) with L1, L2, L3

Stage 3: Award

- Work order issued to successful bidder
 - Agreement signing within 15 days
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TENDER SCHEDULE (REVISED FOR TWO-BID SYSTEM)

Event	Date/Time
Tender Issue Date	11 August 2026
Pre-Bid Meeting	16 August 2026, 11:00 AM @ SJVPM College of Engineering, Board room.
Last Date for Queries	16 August 2026 05:00 PM
Tender Submission Deadline	17 August 2026, 3:00 PM
Technical Bid Opening & Evaluation (Envelope-I)	18 August 2026, 11:00 AM

Event	Date/Time
Commercial Bid Opening (Envelope-II)	18 August 2026, 05:00 PM (Only for Qualified Bidders)
Negotiation (if required)	18 August 2026
Work Order Issue	Within 7 days of commercial bid opening

ENVELOPE PREPARATION INSTRUCTIONS

For Bidders:

1. Prepare TWO separate sealed envelopes
2. **Envelope-I:** Technical documents ONLY (no price)
3. **Envelope-II:** Commercial documents ONLY (price quotation)
4. Both envelopes must be clearly marked as per above specifications
5. Both envelopes to be submitted together in a cover bag
6. EMD (₹25,000) to be submitted with Envelope-I (Technical Bid)
7. Late submissions will NOT be accepted after 17/08/2026 @ 03:00 PM.

Outer Cover Marking:

TENDER FOR: [Tender Reference No. and Description]

SUBMITTED BY: [Name and Address of Bidder]

DATE & TIME: [Submission Date and Time]

CONTAINS: TWO ENVELOPES (Technical + Commercial)

TECHNICAL BID EVALUATION CRITERIA

Criteria	Weightage	Minimum Qualifying Marks
Company Profile & Experience	25%	15 marks
Technical Specifications Compliance	40%	25 marks
Warranty & After-Sales Service	15%	10 marks

Criteria	Weightage	Minimum Qualifying Marks
Delivery Schedule	10%	7 marks
Financial Stability	10%	7 marks
Total	100%	Minimum 70 marks required

Bidders scoring less than 60% will NOT qualify for Commercial Bid opening.

DEPARTMENT-WISE TENDERS (TWO-BID SYSTEM)

TENDER-1: COMPUTER SCIENCE & AI/ML DEPARTMENT

Tender Ref. No.: SJVPM/NEC/LAB/CS/2026/01

Estimated Value: ₹

TENDER-2: CIVIL ENGINEERING DEPARTMENT

Tender Ref. No.: SJVPM/NEC/LAB/CIVIL/2026/02

Estimated Value: ₹

TENDER-3: MECHANICAL ENGINEERING DEPARTMENT

Tender Ref. No.: SJVPM/NEC/LAB/MECH/2026/03

Estimated Value: ₹

TENDER-4: ELECTRICAL ENGINEERING DEPARTMENT

Tender Ref. No.: SJVPM/NEC/LAB/ELEC/2026/04

Estimated Value: ₹

TENDER-5: ELECTRONICS & TELECOMMUNICATION DEPARTMENT

Tender Ref. No.: SJVPM/NEC/LAB/EXTC/2026/05

Estimated Value: ₹

TENDER-6: PHYSICS, CHEMISTRY & WORKSHOP

Tender Ref. No.: SJVPM/NEC/LAB/BASIC/2026/06

Estimated Value: ₹

TERMS AND CONDITIONS (REVISED FOR TWO-BID SYSTEM)

1. Eligibility Criteria

- Registered manufacturer/supplier with minimum 2 years' experience
- GST registration mandatory
- Minimum 3 similar orders in last 3 years (provide copies)

2. Bid Submission (TWO ENVELOPES)

- **Envelope-I:** Technical Bid (NO PRICE INFORMATION)
- **Envelope-II:** Commercial Bid (PRICE QUOTATION ONLY)
- Both envelopes must be sealed separately
- Both envelopes to be submitted together in outer cover
- **Last Date:** 17 August 2026, 3:00 PM
- **Opening Dates:**
 - Technical Bid: 18 August 2026, 11:00 AM
 - Commercial Bid: 18 August 2026, 05:00 PM (Qualified Bidders Only)

3. Earnest Money Deposit (EMD)

- ₹5000/- per tender as tender form fees
- ₹25,000 per tender (refundable)
- To be submitted with Envelope-I (Technical Bid)
- Exempt for MSME/Start-up India registered bidders
- Forfeited if bidder withdraws or fails to execute work order

4. Delivery & Installation

- Delivery within 45 days from work order
- Installation, commissioning, and training included
- Transportation, insurance, and taxes included in quoted price

5. Warranty & After-Sales Service

- Minimum 2 years comprehensive warranty
- 24x7 helpline support
- Spare parts availability for 10 years

- Annual maintenance contract (AMC) optional

6. Payment Terms

- As per standard process & practices.

7. Inspection & Acceptance

- Pre-dispatch inspection at manufacturer's premises
- Final inspection at site after installation
- Rejection of non-conforming items at supplier's cost

8. Liquidated Damages

- 0.5% per week delay (max 10% of contract value)

9. Dispute Resolution

- Arbitration in Pune, Maharashtra
- Subject to Pune court jurisdiction

10. Confidentiality

- Tender contents confidential
- Bidders cannot share pricing with competitors

11. Right to Reject

- College/SJVPM Management reserves right to reject any/all bids without assigning reasons
- No single item splitting allowed

12. Two-Bid System Compliance

- **Technical bid must NOT contain price information** - Bid will be rejected if found
- **Commercial bid will NOT be opened** for technically non-qualified bidders
- Commercial bid envelope returned unopened to non-qualified bidders

TECHNICAL BID FORMAT (ENVELOPE-I)

Bidders must use the following format for Technical Bid submission:

A. Company Information

1. Company Name: _
2. Registration No.: _

3. GST No.: _
4. Address: _
5. Contact Person: _
6. Phone/Email: _

B. Experience Details

1. Years in Business: _
2. Similar Orders Completed (Last 2 Years):
 - Order 1: [Client Name, Value, Date]
 - Order 2: [Client Name, Value, Date]

C. Technical Compliance Statement

I hereby certify that all items quoted comply with the technical specifications mentioned in the tender document. Any deviation is listed below:

Sr. No.	Item	Specification	Proposed Specification	Deviation (Yes/No)

D. Warranty & After-Sales Service

- Warranty Period: _ (Minimum 2 years)
- Service Centers in Maharashtra: _
- Response Time: _ (Maximum 48 hours)
- Spare Parts Availability: _ (Minimum 10 years)

E. Installation & Training Plan

- Installation Timeline: _ days
- Training Duration: _ days
- Number of Personnel to be Trained: _

F. Delivery Schedule

- Delivery Timeline: _ days from work order
- Phased Delivery (if applicable): _

G. Declaration

I hereby declare that all information provided in this Technical Bid is true and correct. I understand that any false information will lead to disqualification and blacklisting.

Signature: _____

Name: _____

Designation: _____

Date: _____

Company Seal: _____

COMMERCIAL BID FORMAT (ENVELOPE-II)

Bidders must use the following format for Commercial Bid submission:

BILL OF QUANTITIES (BOQ) - COMMERCIAL BID

Tender Ref. No.: _

Bidder Name: _

Sr.No.	Item Description	Make/Brand	Origin	Qty	Unit Price (₹)	Total Price (₹)	Delivery (Days)	Warranty (Years)
1								
2								
3								
...								

Grand Total (Including GST): ₹ _____

PRICE BREAKDOWN

Component	Amount (₹)	Percentage
Basic Price		
GST (%)		

Component	Amount (₹)	Percentage
Transportation		
Insurance		
Installation		
Training		
Total		100%

COMMERCIAL TERMS ACCEPTANCE

- Payment Terms: Accepted
- Delivery Period: _ days
- Warranty Period: _ years
- Bid Validity: _ days (Minimum 90)

Signature: _

Name: _

Designation: _

Date: _

Company Seal: _

CONTACT INFORMATION

Shree Jain Vidya Prasarak Mandal

SJVPM College of Engineering

Address: D-II Block, Plot No 60 & 61, In front of Finolex Pipes, Chinchwad Station, Pune 411019.

Phone: 9421077972; 7666190983

Email: principal.sjvpmcoe@gmail.com; principal.rmdcop25@gmail.com

Website: www.sjvpmcoe.org

For Technical Queries:

Dr. Amol Lokhande

Email: principal.sjvpmcoe@gmail.com

For Commercial Queries:

Dr. Sachin Fegade

Email: principal.rmdcop25@gmail.com

Authorized :

Chairman

Shree Jain Vidya Prasarak Mandal

Tender Document Cost: ₹5,000 per tender (non-refundable)

EMD: ₹25,000 per tender (refundable, to be submitted with Technical Bid)

IMPORTANT NOTE:

- **TWO-BID SYSTEM IS MANDATORY**
- **TECHNICAL BID MUST NOT CONTAIN PRICE INFORMATION**
- **COMMERCIAL BID WILL BE OPENED ONLY FOR TECHNICALLY QUALIFIED BIDDERS**
- **NON-COMPLIANCE WILL RESULT IN REJECTION OF BID**